



International Organization for Migration (IOM)  
The UN Migration Agency

## Terms of Reference

**Vacancy: Health Strategic Policy and Planning Intern for Ministry of Health**

I. General Information	
Post/Title	Strategic Policy and Planning Intern
Date of issue	04/07/2020
Duty Station	MoH Garow
Duration of Assignment	Five Months
Level of Assignment	Internship
Deadline for applications	18/07/2020

  

II. Background Information	
<b>About MIDA</b> The Migration for Development in Africa (MIDA) Somalia programme supports the mobilization of resources and expertise of the Somali diaspora to contribute to the stabilization and development of Somalia, while ensuring that skills and knowledge are transferred to the host institutions and retained by local staff once the diaspora experts complete their assignments.	
<b>MIDA FINNSOM Phase II - Health and Education Project</b> is funded by the Government of Finland and the project aims to facilitate the transfer of skills, competencies and knowledge of qualified Somali expatriates to public institutions in Somalia, with a focus on two sectors, namely health and education.	
<b>About institution</b> The Ministry of Health (MOH) sets out strategic planning & policy directive trajectory, organizational, management & day-to-day administration of operational activities of Puntland health sector (a mandate defined in the constitution of Puntland). In a three tier health governance settings, the Ministry's legal remit encompass among others development of health sector regulatory frameworks, strategic planning including annual development plans, health policy formulation, health promotion campaigns and related public health schemes and conducting health survey and research inquiries. MoH collaborates with a range of stakeholders (UN, local authorities, NGOs) involved in planning/implementation of health development and emergencies interventions. In a post-conflict Puntland, health policy planning & implementation is highly complex and has proved challenging including issues of imitational capability. The Intern will be placed at Planning Department of MoH Central Headquarter in Garowe, learning from Finnsom Consultant through undertaking a work plan tailored for internship.	

### III. Activities / Key Results Expected

Under the overall supervision of the MIDA expert, the intern will be responsible for the following tasks:

- Assist planning, implementation monitoring and review/evaluation of health sector strategies, plan and program and project development
- Actively participate in designing, planning and conducting health implementation research inquiries (assist review of MoH research agenda), health survey and assessments and data collection, administration and data analysis
- Support the monitoring and supervision of MoH COVID-19 Strategic and Response Plan and actively assist COVID-19 modelling work in done to anticipate number of cases and preparation of preventive and treatment measures
- Provide administrative assistance in providing of technical guidance, strategic advice and programmatic direction for the implementation of the program of work for promoting health governance, policy, planning;
- Follows policies and procedures, completes administrative tasks correctly and on time and supports organizational goals and values.
- Ensure the timely and quality completion of all relevant program deliverables and reporting.
- Other duties as directed by Finsom consultant

### IV. Target Outputs (Measurable Results)

Concrete deliverables to be produced/undertaken by the intern during the assignment:

To be specified for the work plan of the Intern.

### V: MIDA requirements

Besides the specific outputs mentioned in section IV, MIDA is requiring the following actions to be undertaken throughout the assignment. These are standard requirements for all assignments under this project:

1. **Knowledge and skill training:** The main objective of this project is for the Intern to acquire continuous and systematic knowledge and skills as related to the assignment. It will have to be agreed with the beneficiary institution, the diaspora participant which the intern will have to benefit from the knowledge and skills of the diaspora participant. There are templates/tools for the intern to facilitate, outline and take stock of the trainings received, competencies gained and the different learning stages.
2. **Work plan:** A work plan will have to be developed with the diaspora participant during the first week of assignment which will provide clear and time bound activities to successfully implement the outputs of the assignment. This work plan will be shared with the MIDA Project Assistant. This work plan can be revised during the mid-term review to reflect new developments or changes in strategy.

3. **Mid Term Review:** there will be a mid-term review of the assignment between the intern and the diaspora participant and the beneficiary institution to discuss the performance of the intern.
4. **Interim and Final Reports:** A progress report will be submitted by the intern to the diaspora participant and to the MIDA Project Assistant. Thereafter a final report will be provided at the end of assignment.

**V: Qualifications**

Level of Education:	<b>A Bachelor Degree</b>
Area of Study:	<b>Public Health</b>
Years of work experience in what area(s):	<b>6 months to One year experience</b>
Languages needed:	English and Somali
General Skills / Other Requirements:	<ul style="list-style-type: none"> <li>• Fluent in written and spoken Somali and English</li> <li>• Team work and strong analytical skills</li> <li>• Excellent communication skills and ability to take minutes and draft reports</li> <li>• Ability to undertake health data analysis and experience in using statistical packages (including those studied at university)</li> <li>• Organizational skills with ability to prioritize work &amp; a keen eye for detail</li> <li>• Integrity, honesty and commitment to quality.</li> <li>• Ability to work autonomously and</li> <li>• Good knowledge of the Social and Cultural affairs of the assigned environment</li> <li>•</li> </ul>

**VI: Subsistence Allowance**

IOM will liaise with the intern, the donor and IOM's partners to determine an allowance necessary for the intern to be successful in his or her assignment.

**VII: How to apply**

To apply please send your CV (with two professional references including their email and phone number) and a cover letter by email to **midasomvacancy@iom.int**. PDF format is preferred. Kindly write: **Health Strategic Policy and Planning Intern for Ministry of Health** in the subject field of the email when sending the application.

Only shortlisted candidates will be contacted.

**VII: Security and insurance modalities**

The Intern will not be covered by medical, medical evacuation and death-and-disability insurance during his assignment. The Intern MIDA Participant shall provide a medical certificate confirming fitness-to-work to IOM/MIDA SOMALIA prior to the commencement of his assignment.

The Intern is solely responsible for payment of any applicable taxes on the allowances or any other payments received under this Contract. This obligation shall survive the termination or expiration of this Contract.